



# 2025 Youth Leadership Conference Student Application

## Application Instructions

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### Complete the Application

There are two options for filling out the 2025 Youth Leadership Conference Application:

- Option 1. Fill out the application forms 1 and 2 using the fillable PDF (Include form 3 if traveling by plane, train or commercial bus). Ensure all signatures are present.
- Option 2.—Print out forms 1-2 to complete entirely by hand (Include form 3 if traveling by plane, train or commercial bus). Use blue or black pen when completing the application. Please ensure handwriting is legible and neat. Do not use cursive handwriting.

Please Note: Form 1 is the 2025 Student Application and Release, Form 2 is the Emergency Medical Authorization, and Form 3 is the Long Distance Travel form.

### Submit the Application

The application submission deadline is March 14, 2025. There are two options for submitting the application package to AIYLC for acceptance:

- Option 1. Electronically scan signed copies of forms 1 and 2 (include form 3 if required) and email the application PDF to [staff@aiylc.org](mailto:staff@aiylc.org).
- Option 2. Mail a signed copy of the forms 1 and 2 (include form 3 if required) to:

AIYLC  
PO Box 12136  
Newport News, VA 23612

***\* Ensure all signatures are present prior to sending or mailing. Include form 3 if traveling by airplane, train or commercial bus. It is recommended you keep a copy of the package for your records.***

### Acceptance Process

Once AIYLC receives your application, it will be put in our queue. The selection process is a first come, first serve basis while weighing the school administrator's recommendation. AIYLC will select up to 45 students to attend this year's conference and notify the selectees via email. This acceptance email will spell out the next steps to attend the conference, including what to bring and other relevant information for your success at the conference.

### Questions or concerns

If at any point in the application or acceptance processes you develop questions, please contact [staff@aiylc.org](mailto:staff@aiylc.org).

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# 2025 Student Application and Release Form

Questions about how to fill out this form?

Call Bill Townsley at:  
(757) 478-7467

This form is required to be submitted with the application package.

## Student Information

Last Name		Home Phone	Mobile Phone
First Name and M.I.		Email	
Street		City, State	Zip Code
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (MM/DD/YYYY)	High School Grade	T-Shirt Size <input type="checkbox"/> XS <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL

## Parent or Guardian Information *(Signature required on Page 2)*

Last Name		Home Phone	Mobile Phone
First Name and M.I.		Email	
Street		City, State	Zip Code

## School Administrator Information

Last Name		Title	Contact Phone
First Name and M.I.		School Name	
Street		City, State	Zip Code
This student will be officially excused from school to attend this conference.			<input type="checkbox"/> Yes <input type="checkbox"/> No
School Recommendation Remarks			

# Student Agreement

Questions about how to fill out this form?

Call Bill Townsley at:  
(757) 478-7467

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## Expectations

**Lodging** - Cabins are gender specific. Students are prohibited from entering cabins assigned to those of the opposite gender. Violations of this condition shall result in immediate removal from the conference.

**Personal electronic devices** – All electronic devices (phones, tablets, or other handheld devices) shall be turned off during lectures and tours. Electronic device use shall be kept to a minimum at all other times.

**Valuables** – Students should not bring valuables to the conference. Lost or stolen items are not the responsibility of the conference or the counselors. We encourage you to report any theft to AIYLC staff.

**Car keys** – Any student driving their own personal vehicle to the conference shall turn over the vehicle’s keys to AIYLC staff until the end of the conference. Arrangements can be made with staff for emergencies or special circumstances.

**Inappropriate or romantic relationships** – The conference prides itself on providing a professional, educational experience for all students. Students shall maintain only professional relationships while at the conference. Displays of affection are prohibited. Profanity is also unprofessional and shall not be used.

**Recreational products** – No tobacco products, recreational drugs, or alcohol shall be brought, purchased or consumed while at the conference.

**Weapons** – No weapons of any kind, including pocket knives, shall be brought to the conference. Purchase of weapons during museum tours is prohibited.

**Animals** – No pets or other live animals shall be brought to the conference.

## Dress Code

- Collared shirts or non-controversial T-shirts.
- Weather related clothing, i.e., April cool w/ rain, should be considered.
- Pants, jeans, or shorts. Skirts are not recommended for this environment.
- No ripped or fringed clothing-even if it is the style of the garment.
- No short-shorts, mini-skirts, midriff revealing, low necklines, or other revealing clothing.
- No wallet chains.
- No hats indoors, but they are permitted during the outdoor tours and activities.
- Shoes should be comfortable for a camp setting and walking tours.

I have read and understand the conference’s expectations and dress code. I agree to comply with the above.

Full Name of Student	Student Signature
Date	

# Student Release

I, the undersigned being the natural parent or the designated legal guardian of:

Student Name	Age	DOB (MM/DD/YYYY)
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authorize his/her attendance at the Military Order of the World Wars (MOWW) American Independence Youth Leadership Conference (AIYLC) to be conducted at Jamestown 4-H Education Center, Williamsburg, VA during the period:

**April 24 through 27, 2025.**

Except for a case of substantiated gross negligence or worse, the undersigned hereby release and contract to hold harmless the MOWW and the AIYLC from any and all liability and/or responsibility for the child's welfare, wellbeing, and control for the period of the conference including the day of departure if the chapter provides transportation until the day of return.

I give permission for my child's name and picture to appear on the American Independence Youth Leadership Conference (AIYLC) or Military Order of the World Wars (MOWW) promotional material, either printed or online:  **Yes**  **No**

Full Name of Parent or Guardian		Parent/Guardian Signature		
Relationship	Date	Signature		
<b>For Internal Use Only by AIYLC or MOWW Staff</b>				
AIYLC or MOWW Representative				
Accepted	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Waitlisted	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Parent/Guardian Contacted	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date		
Sponsor (Organization/Individual)			Address	
Contact Email/Phone			Amount	

# Emergency Medical Authorization

Questions about how to fill out this form?

Call Bill Townsley at:  
(757) 478-7467

This form is required to be submitted with the application package.

## In Case of Emergency

Student Name		Age	Date of Birth (MM/DD/YYYY)
Parent or Guardian Name		Relationship	Last Name Different <input type="checkbox"/> Yes <input type="checkbox"/> No
Street		City, State	Zip Code
Home Phone	Mobile Phone	Work Phone	Other Contact
Health Insurance Company			Policy Number
Primary Care Physician (if applicable)			Phone Number
Additional Emergency Contact (if applicable)			Phone Number

## Medical History

Date of student's last complete physical examination (MM/YYYY)	
Has it ever been necessary to restrict student's physical activities for medical reasons?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you aware of any current health problems?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is student now under medical care or regularly taking medications?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has there been any significant surgery, injury, illness or change in health status since student's last physical examination?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allergy to any plant, food, or animal?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allergy to any drug or insect toxin?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any condition requiring regular medication, diet, or special care?	<input type="checkbox"/> Asthma <input type="checkbox"/> Convulsions <input type="checkbox"/> Heart Trouble <input type="checkbox"/> Diabetes <input type="checkbox"/> Bleeding Disorder <input type="checkbox"/> Psychological Disorder <input type="checkbox"/> Other (explain below)
If answer to any question above is YES, please explain in detail (attach additional page if necessary).	

## Vaccinations

Tetanus <input type="checkbox"/> Yes <input type="checkbox"/> No	Diphtheria <input type="checkbox"/> Yes <input type="checkbox"/> No	Polio <input type="checkbox"/> Yes <input type="checkbox"/> No	Mumps <input type="checkbox"/> Yes <input type="checkbox"/> No
Measles <input type="checkbox"/> Yes <input type="checkbox"/> No	Rubella <input type="checkbox"/> Yes <input type="checkbox"/> No	Pertussis <input type="checkbox"/> Yes <input type="checkbox"/> No	COVID-19 <input type="checkbox"/> Yes <input type="checkbox"/> No

## Authorization and Consent to Treatment of Minor

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Parent of guardian shall complete this page if the student is under 18 years of age in the event of an emergency that requires immediate authorization, and the parent or guardian is not in the area.

I, the undersigned parent or guardian of the named minor, do hereby authorize the Military Order Of the World Wars Youth Leadership Conference's Director or his nominee, as agent for the undersigned to consent to any X-Ray, Examination, Anesthesia, Medical or Surgical Diagnosis or treatment and hospital care which is deemed advisable by, or which is to be rendered under the general or special supervision of any Physician or Surgeon licensed to practice in this state.

It is understood that this authorization is given in advance of any specific diagnosis, treatment, or hospital care being required but is given to provide authority and power on the part of our aforesaid agent to care which the aforementioned Physician in the exercise of his best judgment, may deem advisable or necessary. This authorization will be effective from the first through the last day of this Youth Leadership Conference, unless sooner revoked in writing and delivered to the YLC Director.

Full Name of Parent or Guardian		Parent/Guardian Signature
Relationship	Date	

# Long Distance Travel

**(Only For Use By Students Traveling By Plane/Bus/Train To Jamestown 4-H; i.e. Not Traveling With Parent/Guardian Or School/MOWW Group)**

Questions about how to fill out this form?

Call Bill Townsley at:  
(757) 478-7467

**Submit this form *only* if traveling by air, train, or bus.**

Student Name	Home Phone	Mobile Phone
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**Please do not make your travel reservations until you receive confirmed acceptance to the 2025 conference from the AIYLC director or staff.**

The AIYLC will provide transportation to and from the nearest airport, train, or bus stations and the conference site. These are the Newport News-Williamsburg Regional Airport (PHF), Williamsburg Amtrak station, and the Williamsburg Greyhound bus terminal.

Please do not arrange transportation to the Norfolk (ORF) or Richmond (RIC) airports without prior coordination with the AIYLC director or staff as these are 60 to 90 minutes away.

Once coordination is complete, the AIYLC staff will send you a current picture and phone contact of the staff member or chaperone who will meeting you at the airport or train/bus station along upon your arrival.

Please try to plan your arrival and departure between the suggested dates and times listed below. Otherwise, you **MUST** contact the AIYLC to make other arrangements. Volunteer drivers will be available in every case on arrival and departure days.

Arrival – Between 9:00 a.m. and noon EST on Thursday. Registration begins at 1:00 p.m.

Departure – Between 3:00 and 6:00 p.m. EST on Sunday. Conference concludes at 2:00 p.m.

## Arrival Information

Date of Arrival	Time of Arrival	Mode of Travel <input type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus	Airport, Station, or Terminal
Commercial Carrier Name		Flight, Train, or Bus Number	

## Departure Information

Date of Departure	Time of Departure	Mode of Travel <input type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus	Airport, Station, or Terminal
Commercial Carrier Name		Flight, Train, or Bus Number	